

Luckiamute Watershed Council Revised Work Plan '05-'07

Element #1: Identifies and addresses the priority protection, restoration, and enhancement needs of the watershed(s) served.

This element's objectives, activities, and projects further the Oregon Plan goals by identifying, prioritizing, scheduling, and completing local community-based actions. The work starts with a foundation provided by the 2004 Luckiamute Watershed Assessment and gathering additional data and public input to allow for the completion of a strategic plan for action in the watershed (Objective #1). In addition, the element defines restoration and conservation projects that be instituted by fostering voluntary activities involving the Luckiamute Watershed Council, local landowners, Mary's River and Rickreall WCs, Land Trusts, state (DEQ, ODF, WRD, ODFW, OPSW, Oregon State University Forests, Western Oregon University) and federal (NRCS, FSA, Willamette Subbasin plan, USFS, NOAA-Fisheries, FWS, BLM) agencies, and local governmental organizations (Polk and Benton SWCDs, Benton and Polk County, Ash Creek Water Control District) (Objectives #2 & #3). The Luckiamute WC includes a strong technical membership, advisors, and staff who, collectively, will provide scientific oversight to effectively evaluate the priority enhancement needs in the watershed.

Council Objective #1	Complete Action Plan (AP) for restoration and conservation activities in the Luckiamute Watershed
Proposed Activities and Projects	Use existing data from council documents and agency sources to produce an action plan during the coming year (July 2005 – June 2006)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Hold Project Committee meetings to organize AP process 2. LWC: Extract relevant data and recommendations from Luckiamute Watershed Assessment (channel habitat types, historical and present land cover, channel classes) 3. LWC: Collect existing data from DEQ (<i>E. coli</i>, temperature), ODF and ODFW (extent of fish use, stream size classes), NRCS and FSA (riparian and wetland restoration projects), and WRD (water diversion points), and new data from Luckiamute WC and Western Oregon University (WOU) monitoring (see Element #2, Objective 1 below), WOU (macroinvertebrates), and Polk SWCD (invasive weed locations) 4. LWC: Incorporate results from public opinion poll (Element 3, Objective 5 below) 5. LWC: Assign sections and prepare draft action plan 6. LWC : Review complete draft 7. LWC: Complete and distribute copies of final document to public
Coordinator Role	Participate in all phases of the AP process
% Coordinator Time	3%

Council Objective #2	Implement three or more on-the-ground habitat restoration projects, identified in the Luckiamute Action Plan, to support the goals of the OPSW, ESA, Willamette Sub-basin Plan, and DEQ's TMDL process
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Obtain funding and complete riparian restoration projects in partnership with Polk and Benton SWCDs and NRCS (CREP program)(Ongoing) 2. Partner with Mary's River WC, Benton and Polk SWCDs, BLM, USFS, Greenbelt Land Trust, and private landowners in project to conserve/restore oak woodland and savanna ecosystems (Ongoing) 3. Obtain funding and complete a stream restoration project on the SF Ash Creek in partnership with City of Independence, NRCS, ODFW, Ash Creek Water Control District, and Cascade Pacific RC&D. (Ongoing) 4. Develop and seek funding for in-stream habitat restoration project on Teal Creek, a tributary to the Little Luckiamute River 5. Replace 3 sub-standard culverts, identified as fish passage barriers in steelhead survey (Element #2, Objective 1 below) 6. Conduct post-project monitoring and assessment (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC, partners, volunteers: Assist coordinator in obtaining funding 2. LWC: Direct project development with Coordinator 3. LWC: Take lead or supervise coordinator on project management . 4. Apply for grant funds and develop partnerships for grants led by other entities 5. Identify and work with owners of land where high priority projects could be implemented
Coordinator Role	<ol style="list-style-type: none"> 1. Identify and work with owners of land where high priority projects could be implemented 2. Apply for grant funds and develop partnerships for grants led by other entities 3. Project development with partners and LWC 4. Manage LWC projects and project reporting requirements
% Coordinator Time	4%

Council Objective #3	Repair five (5) culverts currently blocking fish (primarily steelhead) passage in the Luckiamute watershed – contingent on funding, grant application has been submitted – Benton SWCD is the lead agency; Luckiamute WC is a partner
Proposed Activities and Projects	Collaborate with Benton SWCD, ODFW, Oregon State University Forests, and Benton County Public Works Department staff to install new culverts (Summer 2006-07) on Soap Creek, Vincent Creek, and Foster Creek to expand spawning habitat by approximately 15 miles
Council, Other Staff,	LWC: Maintain communications and assist where necessary

and Volunteer Roles	
Coordinator Role	Maintain communications and assist where necessary
% Coordinator Time	1%

Element #2: Monitors and evaluates watershed conditions and functions, and the efforts to improve watershed health, including the methods and data sources to be used.

This element’s objectives, activities, and projects further the Oregon Plan goals by monitoring watershed conditions and functions, water quality, and salmonid population viability, threatened upland plant and animal species, and noxious invasive weeds. Forty-two miles of winter steelhead habitat will be surveyed and passage barriers will be identified and prioritized for repair or replacement (Objective #1). An all-volunteer baseline water quality monitoring program will use quality-controlled Oregon Plan standard guidelines to support DEQ’s TMDL process for the 50.6 miles in the Luckiamute WS that are 303(d) listed (Objective #2) in order to evaluate and focus the need for specific restoration actions. Those data will be shared through DEQ with other interested parties statewide. We will gather valuable information for the extent of ESA listed upland species and the rare/threatened ecosystems upon which they depend (Objectives #3 and #5) in coordination with many federal, state, and local agencies and organizations. Identification and treatment of Japanese knotweed populations (Objective #4), like the other five, will rely on voluntary landowner actions, with support from the Luckiamute WC, Mary’s River WC, Rickreall WC, Glenn-Gibson WC, Polk and Benton SWCDs, ODA, and NRCS resources. Strong scientific oversight by Luckiamute WC members and advisors will allow these objectives to effectively accomplish the Oregon Plan goal of funding sound research-grounded investments.

Council Objective #1	Assess winter steelhead fish passage barriers in stream reaches with high potential for spawning and rearing (Plunkett, Woods, Price, Maxfield, Upper Berry, Upper Soap, Writsman, Baker, Teal, Grant, and Waymire Creeks) – contingent on funding, grant application has been submitted
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Secure funding, send out RFPs, and hire stream inventory and GIS contractors, (Spring 2005 or 2006) 2. Contact landowners for access permission (Spring-Summer, 2005 or 2006) 3. Survey 42 miles of potential high quality steelhead stream habitat, including at least 69 potential fish barriers, and snorkel for fish in plunge pools (Summer 2005 or 2006) 4. Analyze results and prioritize culvert replacement to maximize the opening of new spawning habitat (Fall 2005 or 2006)
Council, Other Staff,	<ol style="list-style-type: none"> 1. LWC: Interpret fish habitat and barrier data as a member of an expert panel composed of

and Volunteer Roles	<ul style="list-style-type: none"> representatives from BLM, Polk County Public Works Department, Benton SWCD and ODFW 2. LWC: Hold work sessions on fish passage issues 3. Manage project, oversee contracts and expenditure of funds 4. Oversee steelhead habitat and barrier inventory mapping 5. Coordinate communications among Luckiamute WC, partners and contractors
Coordinator Role	<ul style="list-style-type: none"> 1. Participate in work sessions on fish habitat and passage issues 2. Report to OWEB
% Coordinator Time	4%

Council Objective #2	Develop and launch volunteer Water Quality (WQ) monitoring program to support the Willamette Basin TMDL process (50.6 miles in the Luckiamute WS are 303(d) listed)
Proposed Activities and Projects	<ul style="list-style-type: none"> 1. Design a sampling strategy for 15 sites in the Luckiamute/Ash Creek watersheds (spring 2005) 2. Receive WQ monitor training, write quality assurance project plan, borrow equipment from DEQ (spring 2005) 3. Initiate sampling (May 2005) for temperature (continuous through October), <i>E.coli</i> bacteria counts, dissolved oxygen, and turbidity, using Oregon Plan Water Quality Monitoring Guide Book methods, in cooperation with local public school partners 4. Collect and analyze samples monthly (through June 2007) 5. Present results to LWC, WOU, DEQ, watershed stakeholders, schools (annually beginning December, 2005 and 2006)
Council, Other Staff, and Volunteer Roles	<ul style="list-style-type: none"> 1. LWC: Write sampling design 2. LWC, volunteers, partners: Receive training 3. LWC: Borrow equipment 4. LWC: Collect and analyze samples 5. LWC: Present results
Coordinator Role	<ul style="list-style-type: none"> 1. Communicate with all groups and individuals doing WQ monitoring within the Luckiamute watershed 2. Foster data sharing among WQ projects conducted by LWC and other groups
% Coordinator Time	2%

Council Objective #3	Assess potential available habitat for upland prairie / oak savanna and oak woodland ecosystem conservation and restoration – contingent on funding
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Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Identify remaining upland prairie and oak savanna and oak woodland ecosystems in the Luckiamute watershed (Fall 2006) 2. Contact landowners and encourage participation in conservation and restoration projects Falkl 2006 – Summer 2007)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Obtain data layers, from Oregon Natural Heritage Information Center, showing distribution of these critically endangered ecosystems 2. Seek grant funding 3. Identify partners such as Greenbelt Land Trust, NRCS, BLM, Mary’s River WC, and Polk and Benton SWCDs to help coordinate efforts
Coordinator Role	<ol style="list-style-type: none"> 1. Distribute information to appropriate landowners 2. Assist interested landowners in conducting conservation/restoration projects
% Coordinator Time	2%

Council Objective #4	Assist and partner with Polk and Benton SWCDs to identify and treat riparian areas infested with Japanese Knotweed, working with regional weed partnerships
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Identify and map riparian areas in the basin that are infested with Japanese Knotweed (Spring 2005) 2. Contact landowners for permission to survey property for weed and, if found, permission to treat the Japanese Knotweed (Summer 2005 – Summer 2007) 3. Seek funds and work with the Oregon Department of Agriculture to treat identified areas of infestation (Fall 2005)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Obtain data layers, from Oregon Department of Agriculture and SWCDs showing distribution of these noxious invasive weeds
Coordinator Role	<ol style="list-style-type: none"> 1. Coordinate between landowners and partners, NWOIMP, WOU, PSWCD, and ODA
% Coordinator Time	2%

Council Objective #5	Assess potential available habitat for Western pond turtle conservation and restoration – contingent on funding,
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Secure funding, send out RFPs, and hire GIS contractor (Spring 2006) 2. Oversee GIS work to identify perennial pond turtle habitat from aerial photos and the National Wetland Inventory maps (Summer 2006)
Council, Other Staff,	<ol style="list-style-type: none"> 1. LWC, volunteers: Provide technical assistance with pond turtle inventory and interpret results

and Volunteer Roles	
Coordinator Role	<ol style="list-style-type: none"> 1. Coordinate communications among LWC, partners and contractor 2. Report to OWEB
% Coordinator Time	2%

Element #3: Encourages and tracks public participation in watershed projects and activities.

This element’s objectives, activities, and projects further the Oregon Plan goals by reaching out to watershed stakeholders and interested members of the public to implement riparian restoration projects (Objective #1), participate in a water quality monitoring program (Objective #2), and become involved in an ongoing stream cleanup effort (Objective #3). Local governments and the general public will be encouraged to become more active participants through more regular contacts and public recognition of participation in watershed projects and activities (Objective #4), completion of a public opinion poll to ascertain stakeholders desires for their watershed (Objective #5), and improvement of a Luckiamute WC internet webpage (Objective #6). A tracking system for volunteer contributions will be developed to monitor and reward public participation (Objective #7).

Council Objective #1	Encourage ten (10) landowners to implement riparian restoration projects
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Distribute information and contact landowners to discuss activities that advance priority projects identified in the Luckiamute Watershed Assessment and Action Plan (Ongoing) 2. Contact landowners identified in public survey to encourage participation in riparian restoration/enhancement projects (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC, partners, volunteers: Meet with partners and landowner for potential projects 2. LWC, partners: Work with coordinator to assist in seeking grant funds and to implement projects
Coordinator Role	<ol style="list-style-type: none"> 1. Identify and work with owners of land where high priority projects could be implemented 2. Apply for grant funds and develop partnerships for grants led by other entities 3. Manage LWC projects
% Coordinator Time	5%

Council Objective #2	Involve twenty people in the council’s volunteer WQ monitoring program
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. LWC: Recruit and train volunteers from public schools and the LWC to conduct WQ monitoring using Oregon Plan methods (Spring 2005) 2. LWC, volunteers: Sample the network of sites monthly – See Element #2, Objective 2 (Ongoing, beginning July 2005)
Council, Other Staff,	LWC, partners: Recruit, train and supervise volunteers

and Volunteer Roles	
Coordinator Role	1. Write letters of commendation to volunteers
% Coordinator Time	2%

Council Objective #3	Involve twelve (12) businesses and two (2) public groups in Luckiamute River/Ash Creek cleanup projects – led by LWC Education/Outreach Committee
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Expand current stream cleanup effort to add more participants (Ongoing,) 2. Recognize participants (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC, volunteers: Education/outreach committee contact businesses to encourage more participation in existing Ash Creek program 2. LWC, volunteers: Begin one or more SOLV Adopt-a-River projects elsewhere in the Luckiamute watershed 3. LWC: Select outstanding cleanup participants to recognize publicly
Coordinator Role	<ol style="list-style-type: none"> 1. Staff Education/Outreach committee meetings 2. Write recognition letters to participants 3. Publish public recognition letters in local newspaper
% Coordinator Time	3%

Council Objective #4	Encourage local government and public involvement in, and support of, Luckiamute WC activities
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Meet with City Managers, County Commissioners and Planners to provide updates on Luckiamute WC activities; submit annual report to all local government (Ongoing) 2. Advertise Council accomplishments by submitting newspaper articles to the local press (Ongoing from March, 2005) 3. Annually recognize outstanding stakeholder/volunteer contributions 4. Produce and sell Luckiamute WC T-Shirts
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Write newspaper articles and press releases 2. LWC: Nominate and vote on stakeholder/volunteer recognition certificates 3. LWC, Volunteers: Produce and sell Luckiamute WC calendar and note cards
Coordinator Role	<ol style="list-style-type: none"> 1. Inquire of Yamhill Basin and Mary's River WCs about their signage programs and report findings back to Council 2. Continue to build and maintain relationship with local governments 3. Cultivate close relationships with Polk County Itemizer-Observer, Statesman Journal, and Corvallis Gazette-Times reporters and editors

	<ol style="list-style-type: none"> 4. Write newspaper articles and press releases 5. Obtain recognition certificates
% Coordinator Time	5%

Council Objective #5	Conduct a public opinion survey to involve watershed residents in Luckiamute WC action planning and assess stakeholders' top habitat restoration and conservation priorities
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Develop survey instrument in collaboration with Western Oregon University (WOU) and BLM partners (2005) 2. Distribute survey (Summer 2005) 3. Use survey results in outreach and action planning process (July 2006)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Work with WOU faculty and students to develop survey and interpret results 2. LWC: Projects committee incorporate public priorities in Action Plan
Coordinator Role	<ol style="list-style-type: none"> 1. Work with Education/Outreach Committee to conduct stakeholder outreach using results of the survey 2. Coordinate between WOU and Luckiamute WC
% Coordinator Time	5%

Council Objective #6	Improve the LWC webpage to encourage stakeholder participation in watershed activities
Proposed Activities and Projects	Have a state-of-the-art website designed for the purpose of disseminating information about Luckiamute WC projects and activities (November 2005)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Council offer ideas and review draft results 2. Volunteers: Council or Western Oregon University (WOU) volunteer design website and update it on a monthly frequency
Coordinator Role	<ol style="list-style-type: none"> 1. Liaison between web designer, WOU and LWC 2. Work with Council to develop ideas for web site 3. Continue to update website
% Coordinator Time	10%

Council Objective #7	Improve tracking of volunteer in-kind contributions to the work of the Luckiamute WC
Proposed Activities and Projects	Develop an electronic tracking system for public participation in LWC activities (August 2006)
Council, Other Staff, and Volunteer Roles	LWC: Advise Coordinator on tracking system

Coordinator Role	<ol style="list-style-type: none"> 1. Work with LWC Board to develop tracking system 2. Write thank-you letters to all partners in project grants
% Coordinator Time	5%

Element #4: Promotes and evaluates public learning about watershed science and key resource issues.

This element’s objectives, activities, and projects further the Oregon Plan goals by providing the public with useful educational information so that they may be more aware of physical, biological and chemical constraints of aquatic and terrestrial ecosystems. In this way they can modify their habits in a sustainable direction based on sound scientific knowledge. Our efforts will emphasize opportunities to use natural resources in ways consistent with salmon restoration. Outreach and education efforts will target both adults and K-12 school children. We will staff booths at several public forums, stage an annual watershed event, publish a joint newsletter, host speakers on a variety of topics related to watershed science and natural resource issues, and gather writers to explore their personal impressions of watersheds and their connections to human desires. Most all of these educational objectives will be conducted in collaboration with the Rickreall and Glenn-Gibson WCs, in order to more efficiently use public resources.

Council Objective #1	Conduct four (4) or more public outreach and education efforts during the biennium, partnering with other WCs, schools and SWCDs
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Create joint watershed displays at public events, e.g., Polk County Fair, Independence Hops and Heritage Celebration with Rickreall and Glenn-Gibson WCs (Ongoing) 2. Establish annual gathering to celebrate council and partner accomplishments. (Ongoing)
Council, Other Staff, and Volunteer Roles	LWC, volunteers, partners: Organize and staff events
Coordinator Role	Work with other WCs to organize events, reserve space, and prepare displays
% Coordinator Time	5%

Council Objective #2	Compile and distribute educational materials to public schools to enhance the understanding of watershed science and the importance of healthy watersheds – led by Education/Outreach Committee
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Prioritize resources specifically to the needs of K-12 students (Fall 2005) 2. Provide lesson plans to teachers, and coordinate speakers, field trips and hands-on learning projects (Spring 2006 – Spring 2007)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Contact teachers and administrators and establish a dialog regarding specific needs of individual schools

	2. Volunteers: Develop an ability to produce, present and/or proctor activities related to better understanding of watersheds
Coordinator Role	Staff Education/Outreach Committee
% Coordinator Time	2%

Council Objective #3	Present twelve (12) speakers to educate the public on watershed science and natural resource issues
Proposed Activities and Projects	1. Present speakers to address public meetings on watershed science and natural resource conservation and restoration issues (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Recruit and invite speakers. 2. LWC: Develop speaker list for monthly meetings. 3. LWC: Survey members to learn about interest in topics/speakers.
Coordinator Role	<ol style="list-style-type: none"> 1. Recruit and invite speakers 2. Arrange for required audio-visual equipment 3. Write thank-you letters to speakers
% Coordinator Time	3%

Council Objective #4	Publish and distribute a quarterly newsletter with the Rickreall and Glenn-Gibson WCs
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Recruit a volunteer editor, or obtain funding to hire an editor (Fall 2005) 2. Seek funding for cost of production and distribution of newsletter, if necessary 3. Collect articles from watershed stakeholders, Luckiamute WC members and staff, and partner organizations (Ongoing after Fall 2005) 4. Write newsletter quarterly (Ongoing after Fall 2005) 5. Distribute to an evolving mailing list (Ongoing after Winter 2005)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC, partners, volunteers: Contribute information 2. LWC, volunteers: Write newsletter (if a volunteer effort) 3. Volunteers: Mail newsletter
Coordinator Role	<ol style="list-style-type: none"> 1. Contribute information 2. Coordinate effort between partners and volunteers 3. Oversee progress and production of newsletter
% Coordinator Time	3%

Council Objective #5	Gather stakeholders to write personal essays about the Luckiamute watershed – led by Education/Outreach Committee
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Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Council members and other stakeholders to exchange and discuss personal values associated with the watershed and write about those values (Summer 2006) 2. Collate and publish the written works to inform the public about watershed values and promote interest in watershed issues (Fall 2006)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC, volunteers: Participate in exchange of ideas and writing personal essays 2. Volunteers: Publish a book of essays about the Luckiamute watershed 3. Volunteers: Schedule meeting space
Coordinator Role	<ol style="list-style-type: none"> 1. Assist volunteer in seeking grant, if necessary
% Coordinator Time	2%

Element #5: Builds partnerships, organizational capacity, and council effectiveness.

This element’s objectives, activities, and projects further the Oregon Plan goals by building partnerships, continuing to foster a three-WC umbrella group, seeking to strengthen the Luckiamute WC’s viability through a wide variety of funding sources, diversifying and expanding membership among the many stakeholders, regularly assessing Council effectiveness, recognizing outstanding contributions, and building strong internal accounting and mission statements for the Luckiamute WC. All six objectives will enlarge the Council’s organizational capacity for reversing declines in salmonid populations and other watershed inhabitants.

Council Objective #1	Continue to foster the umbrella partnership among the Luckiamute, Rickreall, and Glenn-Gibson Watershed Councils to achieve greater efficiency of operations.
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Bi-monthly or quarterly meetings of the three WCs (July 2005 – June 2007) 2. Share interns among the three WCs (Ongoing) 3. Present joint watershed displays at public events – see Element #4, Objective 1 (Ongoing) 4. Sponsor joint speakers on a variety of watershed issues (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Chair or another LWC member attend bi-monthly meetings of umbrella group 2. LWC: Steering Committee advise Coordinator on efforts to recruit, train, and supervise interns working for two or more of the WCs 3. LWC, volunteers, partners: Staff joint booths at two or more public events each year 4. LWC, volunteers: Help staff joint booths 5. LWC: Suggest speaker list to umbrella group
Coordinator Role	<ol style="list-style-type: none"> 1. Attend bi-monthly meetings of umbrella group 2. Recruit, train, and supervise interns working for two or more of the WCs 3. Help set up and staff joint booths at two or more public events each year

	<ol style="list-style-type: none"> 4. Suggest speaker list to umbrella group 5. Prepare materials and staff joint booths
% Coordinator Time	4%

Council Objective #2	Assure long-term Luckiamute Watershed Council viability
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Begin developing long-term funding strategy for Luckiamute WC 2. Pursue benefits of non-profit 501(c)3 status, in collaboration with Rickreall and/or Glenn-Gibson WCs
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Research funding sources 2. Join Salem Keizer Urban Watershed Councils Association
Coordinator Role	<ol style="list-style-type: none"> 1. Research funding sources 2. Make recommendations to the Luckiamute WC Board
% Coordinator Time	4%

Council Objective #3	Strengthen Luckiamute Watershed Council accountability and diversify membership
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Identify and recruit prospective new members (Ongoing) 2. Enforce attendance rules (December, 2005) 3. Recognize Council members' contributions (December 2005, December 2006) 4. Orient new members (Ongoing) 5. Review policies, procedures, Board/Coordinator roles – led by Administration Committee (Ongoing)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Identify and recruit prospective new members 2. LWC: Present prospective members to the Luckiamute WC Board 3. LWC: Vote on new members 4. LWC: Vote on removing members that don't attend meetings 5. LWC: Nominate and vote to recognize outstanding contributions by Council members 6. LWC: Provide orientation packet to new members 7. LWC: Create Council policies to better define decision making authority, procedures, and to allow email/telephone voting between meetings – led by Administration Committee 8. LWC: Hire contractor to take notes and prepare minutes within two weeks following monthly meetings. 9. LWC: Distribute Council brochure

Coordinator Role	<ol style="list-style-type: none"> 1. Help to identify and recruit prospective new members 2. Work with Chair to produce an agenda with clearly defined meeting objectives 3. Make sure charter, work plans, accomplishments binder are available at meetings 4. Distribute updated Council brochure
% Coordinator Time	4%

Council Objective #4	Strengthen Council accounting systems
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Institute electronic fiscal tracking system (July, 2006) 2. Institute electronic project tracking system (August, 2006) 3. Institute meeting minutes compilation system, e.g., keep minutes in labeled binders (July, 2005)
Council, Other Staff, and Volunteer Roles	LWC, partners: Provide expertise and advice for developing the tracking systems
Coordinator Role	Develop and maintain the tracking systems
% Coordinator Time	10%

Council Objective #5	Assess Luckiamute Council effectiveness
Proposed Activities and Projects	<ol style="list-style-type: none"> 1. Annually conduct Council self-assessment (November, 2005 and 2006) 2. Review Council priorities and goals (Quarterly)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Participate in self-assessment and follow-up review of outcomes 2. LWC: Review and revise biennial work plan, assessment, action plan, and charter vision and mission
Coordinator Role	<ol style="list-style-type: none"> 1. Facilitate self-assessment meetings 2. Facilitate periodic reviews of Council priorities in comparison to actions
% Coordinator Time	5%

Council Objective #6	Update Luckiamute WC Charter – led by Administration Committee
Proposed Activities and Projects	Annually review charter, make recommendations to Council, adopt revisions (2005 and 2006)
Council, Other Staff, and Volunteer Roles	<ol style="list-style-type: none"> 1. LWC: Participate in review, recommendations and adoption of changes 2. LWC: Revise charter section listing stakeholder slots (Ongoing)
Coordinator Role	Staff Administration Committee meetings
% Coordinator Time	4%